



RE-CERTIFICATION

APPLICATION FOR RENEWAL OF REGISTRATION

Application Date

Name..... Date of Birth

Address.....

.....Postcode.....

Email address.....

Year of original Certification

Level of Certification gained at your clinic

Please **include documentation** to substantiate each section:

- Active participation in teaching riding, conduction trail rides and/or managing a riding school with instructional group riding programme (evidence: diary entries, ride records etc. or letter from management).
- Continuing education (professional development) in horsemanship and/or allied fields: minimum 20 hours since your last certification – e.g. conferences, riding lessons, seminars, courses, formal education, lectures, horse clinics (evidence of participation)
- Current first aid “HLTAID003 Provide first aid” (attach copy of your certificate)
- Signed and returned Code of Ethics...see page 2

With this form please enclose:

- Fee : \$198 including GST for three years (or) fee of \$66 for an extension of one more year’s registration
- Documentary proof of all the requirements listed above

Please send this form, cheque or money order, documentation, including a copy of your current First Aid Certificate to:

**Horse Safety Australia,
Box 1190
Strathalbyn, S.A., 5255.**

*Cheques to be made out to **Horse Safety Australia.***

Direct Debit:

Bendigo Bank BSB: 633 000 Account:161 446 406

Please make sure you include your surname to your payment if using direct debit, or email through a receipt number.

EXTENSIONS:

Should extra time be needed to complete your professional development, an extension of one year from the date of expiry of your registration period is permitted on payment of a fee of. \$66. NB The current first aid certificate is still required for this. Please send a short letter explaining why you need an extension with your payment of \$66 rather than membership of 3 years.

Code of Ethics : Horse Safety Australia

Accredited Instructors with Horse Safety Australia

Public responsibility

Accredited instructors shall:

- Ensure that their professional actions and their general conduct help maintain the prestige of horse related activities and contribute to the quality and responsibility of horse operations.
- Seek opportunities to be of service to their community in matters relating to the horse industry.
- Help create within the community an awareness and appreciation of the beneficial impact that horse related activities have on society.
- Provide the community with information that will assist it in formulating policies and making decisions on matters affecting horse activities.
- Within the limits of your responsibilities, ensure that areas of scenic or recreational significance, special scientific or archaeological sites, and the natural environment are respected, and that the requirements of land managers are followed.

Responsibility to individuals

Accredited instructors shall:

- Provide their services conscientiously and competently.
- Not breach public trust, or the specific trust of their participants, clients, staff or competitors.
- Ensure that advice and directions provided give full and proper cognisance of personal safety.

Technical skills

Accredited instructors shall:

- Continue to develop their professional knowledge and technical skills.
- Not undertake activities they are not competent to perform and, when in doubt, obtain appropriate advice and assistance that will allow these activities to be competently carried out.
- State qualifications, experience and prior responsibilities accurately.

Behaviour

Accredited instructors shall:

- Maintain a high standard of integrity, and apply honesty and fair dealing in all aspects of their operations.
- Carry out their professional duties with due care and diligence.
- Conduct themselves in a manner which is neither derogatory to their colleagues nor likely to lessen the confidence of the public in horse related activities or the Code of Practice for Horse Related Activities.
- Communicate with the public in a professional and responsible manner.

I agree to abide by this Code

Name.....

SignatureDate.....